Computer Use and Internet Access Policy

The Maynard Community Library is pleased to provide access to electronic resources via the Internet through the use of our public access computers. Computers are available for public use during regular business hours. The purpose of providing public Internet access is to expose the public to the world of information available on the Internet and to provide equal access to that information for all individuals in the community.

Since the Internet is a global electronic network, the Maynard Community Library has no control over the information accessed through the Internet. The library will not censor access to material nor protect users from offensive information (except when it is contrary to law or poses a threat to other patrons). As with other library materials, the Maynard Community Library affirms the parents or guardians rights and responsibilities to guide, determine and monitor their children's use of the internet.

Conditions and Terms for use of library computers

- All patrons will sign up at the desk. Check in at the circulation desk is required to use any of the library computers. Users will be asked to read the internet policy.

- Only one user will be allowed at the internet workstation at one time. Exception to this rule is a parent working with a child.

- Users will be limited to one half hour per day. If someone is waiting, users will be asked to finish. Users will be allowed no more than one hour per day. However, if use of a computer results in disruption of library services or if behavior becomes inappropriate, the library reserves the right to end the session at any time.

- No computer hardware or software may be removed from the library at any time.

- Cost of printing is $.25 per page for color and black and white.

- Users will be asked to finish using computers 15 minutes prior to closing.

- Personal electronic storage devices may be used to save information from the computer. The library has software that does not allow information to be saved on public access computer. The library is not responsible for lost or damaged information.

- Users are not permitted to install, delete or modify library hardware or software. Due to threat of viruses, users are prohibited from downloading or saving files on the computers.

- Users are responsible for complying with copyright laws and adhering to software licensing agreements, as well as all local, state and federal laws.

- The use of library computers must be for legal and ethical purposes.

- The library does not offer electronic mail (email) accounts or access to chat rooms, news or discussion groups.

- No drinks are allowed at the computer work areas.

- As is the case with other materials in the library collection, any outstanding fees or fines will eliminate your privileges to use computers

- Violation of the computer policy will result in loss of computer privileges permanently and may also lead to financial responsibility. Illegal acts involving library computers may be subject to prosecution by local, state and federal authorities.

Staff Assistance

The library staff cannot provide in-depth computer training but will attempt to answer any basic questions. A user must have knowledge how to use a computer and the internet. Manuals are available for checkout.

Wireless Internet Access Policy

The Maynard Community Library offers a wireless connection to the library's internet service.

Please note that the library cannot assist you with your devices. The library cannot accept the liability of handling your equipment.

By choosing to use this free wireless service, you agree to abide by the Library's Computer Use and Internet Access Policy. This Policy states the limitations of the Library's Internet access, your responsibilities for using that access, and describes acceptable and unacceptable uses. By using the wireless service, you also acknowledge that you understand that the use is at your own risk and that the

library is not responsible for any damage that may occur to your computer while connected.

The library's wireless network is not secure. Information sent from or to your laptop can be captured by anyone else with a wireless device and the appropriate software. The library is not able to provide technical assistance and no guarantee can be provided that you will be able to make a wireless connection. The Library assumes no responsibility for the safety of equipment or for laptop configurations, security, or data files resulting from the connection to the library's network.

Revised and Approved 6-1-18